



PER DIEM CERTIFICATION FORM

Under Federal tax law, a per diem allowance may only be excluded from tax withholding and employment taxation when two conditions are met: 1) the employee must maintain **permanent** residence; and 2) the employee must be traveling away from that **permanent** residence overnight on a temporary work assignment. We therefore ask that you complete this form to help us determine whether you satisfy these requirements. If it is determined that you are not eligible to receive a tax-deductible per diem payment, you will not be paid any Per Diem.

I hereby certify that I maintain a permanent residence located at:

Full Name: _____

Social Security: _____

Street Address: _____

City, State, Zip: _____

Date: _____

Work Assignment Address:

Street Address: _____

City, State, Zip: _____

Date: From _____ To: _____

No longer than one year without prior approval

Under penalty of purgatory I hereby certify that the foregoing is true, correct and complete and agree to notify Payrolling.com Corporation immediately if my circumstances change during the course of my assignment.

Employee's Signature: _____

Date: ____/____/____